



First Nations Forestry Council COMMUNICATIONS MANAGER

The First Nations Forestry Council (FNFC) is seeking a Communications Manager that can create and implement the mandate for clear and transparent communications of our organizations ongoing efforts to support our membership and our partners. While participating as an integral member of the FNFC team the Communications Manager will perform duties in accordance with the mandate and priorities of the organization. This position is full time position and is subject to available funding.

In the spring of 2006, the First Nations Forestry Society incorporated as a not-for-profit society in British Columbia to conduct its business in support of First Nations in BC participating and engaging in forestry related issues. For detailed information regarding the Forestry Council please visit our web site at www.fnforestrycouncil.ca.

The Candidate:

The Communications Manager liaises closely with a broad range of representatives from our membership communities and companies to governments, the First Nations Leadership Council, First Nations partner organizations, industry, and others to aid in the communications and outreach of specific projects and programs related to the FNFC, including membership communications and support. The incumbent should have relationship-building skills, a working understanding of forestry-related issues affecting First Nations, good organizational skills, and excellent writing and budgeting abilities. The candidate will possess the following fundamental requirements:

Education:

- A communications professional with a post-secondary degree or diploma in a communications-related field (journalism, public relations, writing, English, etc.) and a minimum of three to seven years of relevant experience in progressively more responsible communications positions or an equivalent combination of post-secondary education and job experience;

Experience:

- Experience in a wide range of communications tools, including social media, press release, newsletter and magazine development
- Prepare funding/program/project proposals and budgets
- Provide a broad range of communications support for the Chief Executive Officer, including writing and editing and education/promotion activities, and preparing materials for the FNFC website
- Three years in progressively more responsible communications positions
- Experience developing excellent communications strategies and linking these strategies to the overall goal of an organization.
- Attended and participated in various senior level meetings
- Extensive experience in issues management; strategized and delivered on key issues.

Abilities, Skills and Knowledge:

- Knowledge of forestry-related governance and the forest sector in BC
- Demonstrated excellent communications skills (written and verbal) to positively manage relationships with our membership, governments, vendors, project staff and external stakeholders
- Excellent leadership skills, including the ability to motivate team members to meet management expectations
- Ability to organize, prioritize, and work within deadlines

Location: The FNFC Head office is located at 2161-1959 Marine Drive, North Vancouver B.C. V7P 3G1 and a regional Branch office is located at 554 Center Street, Nanaimo, BC.

A competitive compensation package is offered for this exciting and challenging position. If you are qualified and attracted to working in a dynamic and progressive First Nations corporate environment, please provide your resume in confidence as soon as possible. This posting will remain open until the position is filled.

Mail Your Resume to: First Nations Forestry Council, 2161-1959 Marine Drive, North Vancouver BC V7P 3G1 or by email to sandy@forestrycouncil.ca